



If you are claiming a health related benefit and would like support to gain employment then we can help you to:

- **Build confidence and self-esteem**
- **Put together a CV**
- **Explore different resources for job searching**
- **Complete on-line job applications**
- **Gain an understanding of Interview Techniques**
- **Better off in work calculations**

The Bureau also offers the following services to anybody in the community with a disability or an interest in disability matters:

- **Individual support with disability benefits including a form filling service**
- **An IT Learning Centre to help gain IT skills and qualifications**
- **A resource centre for adaptive technology to help disabled people access computers**
- **Training in specialised software and support for people with visual impairments**
- **Training in Dyslexia software and support for people with dyslexia**
- **Access Appraisals**
- **Equality and Diversity/Disability Awareness Training**
- **Meeting / Training room for hire**
- **Wheelchair Loan.**

If you would like further information regarding any aspect of our services please contact:

Sue Pattinson
Development Manager
07531 303 622

Leanne Lake
Employment Advisor
07903 391 142

Caroline Lewis
Employment Advisor
07947 553 486